

Handouts For The Talent : The Do's and Don'ts of TV Production

Do not wear black or white. Wear warm, medium colors.

Do not wear loud patterns like plaids, stripes, checks, glittery material, or shiny jewelry which may reflect light. Do wear solids. Small patterns and prints are okay as long as they are not clearly visible from 10 feet away.

Do not wear green or yellow if you will be in front of the Chromakey wall.

Type all the names, contact numbers/email/web sites, and info of your guests to speed production of graphics.

For mic checks, turn to your guest/host and answer a question. Don't count numbers.

We do not have a "thin" lens or a "youth" filter, so stop asking.

Make sure your mic cord is not visible, and it is pinned to the side you are speaking to.

MVCC Specific Notes:

If you plan to use the TelePrompter, bring a word document in MS-DOS (.txt) format.

We can use PowerPoint slides in a show, and we have a laptop available.

Guests are welcome to watch, either in studio, the green room, or in the control room.

Tell the guests our dub policy: only the program producer gets a free copy (if they bring a tape). Everyone else is charged. You can call or check the web site for program listings. Government productions get (2) free copies for the producer, and tapes can be billed to the city.

Don't forget to thank the dedicated volunteer crew!